



**Gaming
Commission**

**Division of
Charitable
Gaming**

Municipal Clerk's Annual Report on Bingo and Games of Chance Activities: Instructions

Pursuant to Section 439-a of the Executive Law, each municipality with a local law authorizing the conduct of Games of Chance and/or Bingo is required to submit a report of their Games of Chance and Bingo statistics on or before **February 1st** of each year. The information provided will be included in the NYS Gaming Commission's ("the Commission") Annual Report submitted to the Governor and the State Legislature.

The **Annual Report on Bingo and Games of Chance Activities** form may be found on the Charitable Gaming section of the Commission's website at www.gaming.ny.gov. The form may be completed and mailed or faxed to the attention of the Division of Charitable Gaming at (518) 347-1469. If your municipality has no reportable activity for the past year, please write "**No Activity**" on the form and return it to the Division of Charitable Gaming. Reporting "**No Activity**" is essential because it allows the Commission to track statewide trends in charitable gaming.

If you would like to receive bulletins and reminders from the Commission electronically, please provide your e-mail address on the space indicated on the **Annual Report on Bingo and Games of Chance Activities** form.